

ABEVA BOARD OF DIRECTORS MEETING

Arizona Biltmore Estates Village Association Office
2525 E. Arizona Biltmore Circle D-145 Phoenix, AZ 85016
November 21, 2016

Board Members Present: Jim Bell, Arnie Braasch, Michael Leeman, Mark Monserez and Steven Helm,

Board Members Absent: Will Hawking, Judith Shafkind, Phil Tibi

Management Present – Carol Jones

- I. Call to Order** – Board President Jim Bell called the Board of Directors meeting to order at 5:30 pm.
- II. Homeowner Forum**
None present.
- III. Approval of Minutes** – Steven Helm made a motion to approve the October 17, 2016 minutes as presented. Mark Monserez made the second. All in favor, the motion carried.
- IV. Financials** – October 2016. Michael Leeman made a motion to accept the financial report as submitted. Arnie Braasch made the second. All in favor, the motion carried.
- V. Management Report**
Carol Jones provided a written report of updates since the last meeting.
 - Holiday Bonus – Mark Monserez made a motion to set the bonuses as follows: **Martin, Josh, Brett and Beth \$250, Mike prorated portion of \$250 based on employment start date. Steven Helm made the second. All in favor, the motion carried.**
- VI. New Business**
N/A
- VII. Old Business**
N/A
- VIII. Committee Reports**
 - Architectural – N/A
 - Legal – N/A
 - Security – Mark Monserez made a motion to appoint Steven Helm to replace Judith Shafkind for the purpose of reviewing bids for prospective roving patrol companies. Arnie Braasch made the second. All in favor, the motion carried.
 - Employee Review – N/A
- IX. Adjournment** – There being no further business to discuss, Mark Monserez made a motion to adjourn the General Session Meeting. Arnie Braasch made the second. All in favor, the meeting adjourned at 5:55 pm.

Respectfully Submitted,
Kelly Rodriguez
Recording Secretary

Approved at BOD Meeting 12/19/2016