

**ARIZONA BILTMORE ESTATES VILLAGE ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
December 17, 2012**

MEMBERS PRESENT ARE CHECKED:

Richard Arroyo	Phone
David Damron	
Camille Ercolano	X
Marcia Finberg	X
George King	X
Mark Monserez	X
Judith Shafkind	X
Harvey Shrednick	X
Jay Swart	X

ABEVA STAFF PRESENT: Beryl Ross, Administrative Assistant

CALL TO ORDER: President Mark Monserez called the meeting to order at 5:35 PM.

HOMEOWNERS OPEN FORUM: None in attendance

APPROVAL OF MINUTES: A **MOTION** was made by George King, seconded by Jay Swart and passed to approve the November 19, 2012 Meeting Minutes with a correction on New Business, to add at the end of the sentence, at this time.

FINANCIAL REPORT: A **MOTION** was made by Judy Shafkind, seconded by Marcia Finberg and passed to acknowledge receipt of the November 2012 Financial Reports.

COMMITTEE REPORTS

CEVPC – Jay Swart reported the presentation, discussion, and recommendation on a request to rezone parcels located at the northwest corner of 28th Street and Indian School for a multifamily residential development. It passed unanimously.

A Presentation and discussion to rezone a 6.14 acre parcel at 16th St. & Morten Ave for a PUD to allow multi-family residential was presented by Bob Franks.

Security – Jay Swart reported he met with Commander Gardner requesting his presence at our annual meeting. The Commander was honored.

Landscape – Camille Ercolano reported that she is not happy with the flowers. Camille and Marcia Finberg will drive around and take pictures and then get in contact with Valleycrest.

BOARD DECISIONS/INFO

Greenbelt Policy – Marcia Finberg suggested looking into new standards for the Greenbelt Policy and recommend changing to a Xeriscape Policy to save water. Marcia will do research on ABEVA water usage and contact the City of Phoenix and then report back to the board.

Document Retention Policy – Mark Monserez requested Scott Carpenter look over a list of boxes stored in our storage unit and wanted to know what the best procedure for record retention is. A **MOTION** was made by Harvey Shrednick, seconded by Jay Swart and passed to except Scott Carpenter’s advise to the list and shred everything seven years and older.

A **MONION** was made by Jay Swart, seconded by Camille Ercolano and passed for the office manager to provide the board of directors with an annual report of the status of file retention.

NEW BUSINESS –

ADJOURMENT – A **MOTION** was made by Marcia Finberg, seconded by George King to adjourn at 6:32 P.M. to adjourn to Executive Session.

NEXT BOARD MEETING – The next meeting of the Board of Directors will be held on Monday, January 21st at 5:30 P.M. in the ABEVA office.

Respectfully submitted,

Beryl Ross, Administrative Assistant

ABEVA Board Member