

ABEVA BOARD OF DIRECTORS MEETING

Arizona Biltmore Estates Village Association Office
2525 E. Arizona Biltmore Circle D-145 Phoenix, AZ 85016
February 15, 2016

Board Members Present: Jim Bell, Judith Shafkind, Michael Leeman, Steven Helm, Will Hawking, Artie Braasch

Board Members Absent: Phil Tibi, Mark Monserez

Management Present – Carol Jones

- I. **Call to Order** – Board President Jim Bell called the Board of Directors meeting to order at 5:30 pm.
- II. **Homeowner Forum**
There were no homeowners present.
- III. **Approval of Minutes** – Steven Helm made a motion to approve the January 18, 2016 minutes as presented. Judith Shafkind made the second. All in favor, the motion carried.
- IV. **Financials** – January 2016. Judith Shafkind made a motion to accept the financial report as submitted. Michael Leeman made the second. All in favor, the motion carried.
- V. **Management Report**
Carol Jones provided a written report of updates since the last meeting.
 - Reserve Study – Michael Leeman made a motion to accept the proposal from Capital Reserve Analysts in the amount \$1,500 for the Level I service. Steven Helm made the second. All in favor, the motion carried.
- VI. **New Business**
 - Election of Board Officers – Steve Helm made a motion to appoint Board positions as follows: President – Jim Bell, Vice President – Michael Leeman, Treasurer – Judith Shafkind and Secretary – Mark Monserez. Artie Braasch made the second. All in favor, the motion carried.
 - Appointment of Committee Members – Judith Shafkind made a motion to appoint the committee members as follows:
 - Architectural Committee – Mark Monserez, Michael Leeman, Jim Bell, Artie Braasch.
 - Employee Review Committee – Judith Shafkind, Michael Leeman, Steve Helm.
 - Legal Committee – Mark Monserez and Jim Bell
 - Security Committee – Judith Shafkind, Phil Tibi, Will Hawking
 - Election Committee – Jim Bell, Judith Shafkind, Arnie Braasch
 - Finance Committee – Judith Shafkind and Phil TibiArnie Braasch made the second. All in favor, the motion carried.
 - Michael Leeman made a motion to dissolve the Newsletter and Hotel Liaison committees. Steven Helm made the second. All in favor, the motion carried.

VII. Old Business

- **Grand Paseo** – The gate has been locked preventing access from one side. Carol will notify the Hotel and have Scott Carpenter contact the management company for the other association.

VIII. Committee Reports – N/A

- IX. Adjournment** – There being no further business to discuss, **Judith Shafkind made a motion to adjourn the General Session Meeting. Steven Helm made the second. All in favor, the meeting adjourned at 6:01 pm.**

Respectfully Submitted,
Kelly Rodriguez
Recording Secretary