

# ABEVA BOARD OF DIRECTORS MEETING

Arizona Biltmore Estates Village Association Office  
2525 E. Arizona Biltmore Circle D-145 Phoenix, AZ 85016  
January 18, 2021

**Board Members Present:** Judith Shafkind, Steve Helm, Will Hawking, Wes Balmer and Bill McKay

**Board Members Absent:** Jim Bell and Mark Monserez

**Management Present** – Carol Jones

- I. **Call to Order** – Board Vice-President Steve Helm called the conference call Board of Directors meeting to order at 5:30 pm
- II. **Approval of Minutes** – Judith Shafkind made a motion to approve the December 21, 2020 Open Meeting Minutes. Wes Balmer made the second. All in favor, the motion carried.
- III. **Financials** – Judith Shafkind made a motion to approve the Financials as of December 31, 2020. Wes Balmer made the second. All in favor, the motion carried.
- IV. **Old Business**
  - **Curbing on BED** – Tabled until February’s Board meeting.
  - **2021 Annual Meeting** – The Annual Meeting of the Members will be held February 9<sup>th</sup>, 2021 at 6:30 p.m. at the Embassy Suites. Invitations & Ballots have been mailed. Ballots must be received by 5:00 pm February 5, 2021.
  - **B & B Greens**– Unapproved landscape changes have been made without prior approval. A letter will be sent reminding them of changes that require approval prior to beginning any work.
  - **Arizona Biltmore Neighborhood Association** – Next step to stop their impersonating ABEVA.
  - **Delinquency & Late Letters**– As of 12/31/2020 and the approximate delinquent total is \$54,520.00. The “Late Letters” for delinquent homeowners were mailed on January 2, 2021. An email will be sent to all delinquent owners this week.
- V. **New Business**
  - **Voluntary Contribution Letters** – Letters were mailed to the Grandfather properties on January 9, 2021.
  - **Workers Comp Insurance** – Workers Comp has been renewed with Travelers.
  - **ABEVA Insurance** – The ABEVA Insurance policy needs to be renewed. A policy quote is included in the Board packets.
  - **Northern Roads** – Letters will be mailed by the end of January 2021.
  - **Income Taxes** - Ginsburg & Dwaileebe, CPAs are filing an extension for filing the taxes.
  - **On-Line Voting** – A Resolution will be drafted and reviewed at the February 2021 BOD meeting to be applied for the BOD elections in 2022.
- VI. **Committee Reports**
  - Architectural– N/A
  - Beautification – Bill McKay requested information and instructions on procedures regarding Committee meetings.
  - Legal – N/A
  - Security – Post Orders Review
  - Employee Review – The Committee will meet after the February Board meeting.
- VII. **Adjournment** – There being no further business to discuss, Wes Balmer made a motion to adjourn. Will Hawking made the second. All in favor, the meeting adjourned at 6:12 pm.

Respectfully Submitted,  
Beth Rose  
Executive Assistant

Approved at 2/15/2021 BOD Meeting