

ABEVA BOARD OF DIRECTORS MEETING

Arizona Biltmore Estates Village Association Office
2525 E. Arizona Biltmore Circle D-145 Phoenix, AZ 85016
February 18, 2019

Board Members Present: Jim Bell, Arnie Braasch, Steven Helm, Judith Shafkind and Bill McKay

Board Members Absent: Will Hawking

Management Present – Carol Jones

- I. **Call to Order** – Board President Jim Bell called the Board of Directors meeting to order at 5:30 pm.
- II. **Homeowner Forum** – Charles Bartkiewicz was present to discuss his account with the Board.
- III. **Approval of Minutes** – **Steven Helm made a motion to approve the January 21, 2018 minutes with a correction to the date printed in the header of the minutes. Judith Shafkind made the second. All in favor, the motion carried.**
- IV. **Financials** – January 2019 – With a note to follow up on the reserve transfers and breakout the legal fees according to the matter, **Judith Shafkind made a motion to accept the financials. Bill McKay made the second. All in favor, the motion carried.**
- V. **Old Business**
 - Insurance – Policies are paid and up to date.
 - Payroll – Everything is set up with QuickBooks Online and working smoothly.
 - Income Tax Filed - \$1,333 paid to Federal and \$50 paid to State.
 - Annual Meeting – Approximately 150 people attended.
 - Sidewalk Repair on ABC – Complete.
- VI. **New Business**
 - **Election of Officers:** **Judith Shafkind made a motion to continue with the same Board positions. Steven Helm made the second. All in favor the motion carried.**
 - **Appointment of Committee Members:** Committee members will remain the same.
 - **Annual Review of Executive Director:** The review committee will meet before scheduling reviews.
 - **Stop Signs on ABC:** Notification will be sent to the Manager for the Squares that the speed bump will be removed. The Board discussed possible locations for Stop Signs to be installed.
 - **Resort Maintenance Issues and ABC Parking:** Carpenter Hazelwood sent a letter to the Resort and is waiting on a response. Management will draft a letter to the resort regarding the road conditions on Thunderbird Trail and the replacement of the lights along the walkways. The letter will allow them so much time to respond and if none is received ABEVA will make the repairs and bill back the resort. The letter will be reviewed by the Board before being sent.
- VII. **Committee Reports**
 - Architectural – N/A
 - Legal – N/A
 - Security – N/A
- VIII. **Adjournment** – There being no further business to discuss, **Judith Shafkind made a motion to adjourn the General Session Meeting. Arnie Braasch made the second. All in favor, the meeting adjourned at 6:09 pm.**

Respectfully Submitted,
Kelly Rodriguez
Recording Secretary