

ABEVA BOARD OF DIRECTORS MEETING

Arizona Biltmore Estates Village Association Office
2525 E. Arizona Biltmore Circle D-145 Phoenix, AZ 85016
February 15, 2021

Board Members Present: Judith Shafkind, Steve Helm, Will Hawking, Bill McKay, Keith Mishkin and Garnet Harding

Board Members Absent: Wes Balmer

Management Present – Carol Jones

- I. **Call to Order** – Board Vice-President Steve Helm called the conference call Board of Directors meeting to order at 5:32 pm
- II. **Approval of Minutes** – Judith Shafkind made a motion to approve the January 18, 2021 Open Meeting Minutes. Bill McKay made the second. All in favor, the motion carried.
- III. **Financials** – Judith Shafkind made a motion to approve the Financials as of January 31, 2021. Bill McKay made the second. All in favor, the motion carried.
- IV. **Old Business**
 - **Curbing on BED** – Measurements and pictures will be available for the March 2021 meeting for discussion.
 - **B & B Greens Fence** - A fence and Hop seed plants were installed without approval. A letter will be sent to the sub-association regarding non-compliance.
 - **Arizona Biltmore Neighborhood Association** – People are still confusing this business with ABEVA.
 - **Delinquency** – Demand Letters will be mailed Certified Mail to homeowners that are still delinquent.
 - **Northern Roads** – Billing letters were sent out at the beginning of February.
 - **Income Taxes** – An extension was not filed, and taxes were paid February 10, 2021.
 - **1099's** – The 1099s have not been sent yet due to a software program problem.
- V. **New Business**
 - **Election of Officers**
 - President – Will Hawking made a motion to elect Steve Helm as President. Keith Mishkin made the second. All in favor, the motion carried.
 - Vice President – Steve Helm made a motion to elect Will Hawking as V.P. Judith Shafkind made the second. All in favor, the motion carried.
 - Treasurer – Steve Helm made a motion to elect Judith Shafkind as Treasurer. Will Hawking made the second. All in favor, the motion carried.
 - Secretary – Judith Shafkind made a motion to elect Keith Mishkin as Secretary. Will Hawking made the second. All in favor, the motion carried.
 - Will Hawking made a motion that a Director must be on the ABEVA Board of Directors for at least 2 year before being elected as an officer. Judith Shafkind made the second. All in favor, the motion carried.
 - **Increase Number of Directors** – Will Hawking made a motion to increase the number of ABEVA Directors from 7 to 9. Adding the 2 candidates who ran for the 2021 Board of Directors, John Lynch and Mark Monserez. Judith Shafkind made the second. All in favor, the motion carried.

Approved at 3.15.2021 BOD Meeting

VI. Committee Reports

- Architectural– Villas II & Courts II submitted a request to re-landscape the front entrance Guardhouse area.
- Enhancement –
- Legal – N/A
- Security – Post Orders Review
- Employee Review – The Committee will meet after the February Board meeting.

VII. Committee Assignments

- See Attached

VIII. Adjournment – There being no further business to discuss, Judith Shafkind made a motion to adjourn. Will Hawking made the second. All in favor, the meeting adjourned at 6:44 pm.

Respectfully Submitted,

Beth Rose
Executive Assistant