



## Payment Options for Assessments

Type	Description	How to Sign Up	Cost
<b>ClickPay</b>	ClickPay is an online payment service that allows you to pay your assessments with either an e-check or a major credit card. You may pay your assessments on a one-time occurrence or set up a recurring arrangement (Autopay).	<p>Go to <a href="http://login.clickpay.com/firstservice">login.clickpay.com/firstservice</a> and click on Register at the top right to create your profile. For assistance or to pay by phone, call ClickPay at 888.354.0135.</p> <p><b>**PLEASE NOTE:</b> When scheduling your auto-payments, please ensure your payment withdrawal dates are ON or AFTER the 1<sup>st</sup> of each BILLING CYCLE. Your payment(s) will not post to your account if you do not follow this setup criteria.</p>	<p><b><u>AUTOPAY/RECURRING:</u></b>  <b>e-Check(checking/Savings account):</b> FREE  <b>Debit Card:</b> \$3.00 for every \$100.00 (maximum fee of \$9.95);  <b>Credit Card:</b> 3% of the amount charged.</p> <p><b><u>ONE-TIME PAYMENTS VIA WEBSITE:</u></b>  <b>e-Check (checking/savings account):</b> Free  <b>Debit Card:</b> \$3.00 for every \$100.00 (maximum fee of \$9.95)  <b>Credit Card:</b> 3% of the amount charged (whichever is greater)</p> <p><b><u>ONE-TIME PAYMENTS VIA TELEPHONE:</u></b>  Any payment made by any method (e-Check, Debit Card, Credit Card) via telephone will have an additional fee of \$6.95</p>
<b>Bill Pay</b>	Bill Pay is an online banking service that is offered by most banks. Your checking or saving account of your choice will be debited. You may pay your assessments on a one-time occurrence or set up a recurring arrangement.	<p>Go to your bank's website and follow instructions or call your bank for assistance. Remember to include your Association Name, your 12-digit account number, and the lockbox address:</p> <p style="text-align: center;">PO Box 30339 Tampa, FL 33630-3339</p>	Typically Free
<b>Mail</b>	ClickPay has a lockbox collection point for FirstService Residential Arizona: PO Box 30339 Tampa, FL 33630-3339	Nothing Required. Just tear off the remittance portion of the monthly statement and mail.	Stamp
<b>Drop Off</b>	<p>You may drive to any of our four offices during the hours of 8:00am to 5:00pm, Monday - Friday:</p> <p>9000 E. Pima Center Pkwy, Suite 300 Scottsdale, AZ 85258</p> <p>161 E. Rivulon Blvd, Suite 105 Gilbert, AZ 85297</p> <p>7616 N La Cholla Blvd Tucson, AZ 85741</p>	<p>Nothing Required. Just tear off the remittance portion of the statement and drop off. Please make your check payable to your Association.</p> <p><b>**Please note: Cash, Money Orders, debit or credit cards are not accepted at our locations.</b></p>	Free